

Thank you for your interest in Preschool Promise! When you are ready to complete your child's application, we will need the following documentation to determine eligibility for tuition assistance.

-If you are receiving PFCC/Title 20 benefits, please submit proof of benefits and one item from section 2.

-If you opted-out of tuition assistance, we will still need documents from sections 1 & 2.

You only need to submit one choice of documentation per section listed below:

## 1. Proof of your child's birth date

- Birth certificate
- Passport
- Visa
- Shot records signed by a physician (must list DOB)

## 2. Proof of your Montgomery County residency

- Full lease agreement or current mortgage statement
- Public assistance benefits statement
- Paycheck/pay stub
- Current state issued ID/Driver's License
- Current utility bill (gas, electric, garbage, water, cable/internet, or phone)

## 3. Proof of household income (which ever one reflects your current financial situation) **ONLY NEEDED IF APPLYING FOR TUITION ASSISTANCE**

- 2023 Federal 1040 tax return
- 3 current and consecutive pay stubs for each working guardian in the home

**Email** this information to: [applications@preschoolpromise.org](mailto:applications@preschoolpromise.org)

**Mail** it to:

Preschool Promise – Family Services Specialist  
2251 Timber Lane  
Dayton, Ohio 45414

**Text** a picture of the documents to: (937) 329-2700

**\* Please note that funding is limited and are first come first serve.**

Thank you!

**Preschool Promise Family Services Team**

Updated Feb. 2024